

From: Vankeerbergen, Bernadette
To: [Walker, Galal](#)
Cc: [Nolen, Dawn](#); [Bitters, Todd](#); [Fink, Steven](#); [Daly, Marymegan](#); [Heysel, Garrett](#); [Bender, Mark](#)
Subject: New Freshman Seminar "China-America: How Culture Matters"
Date: Monday, June 06, 2016 11:46:00 AM
Attachments: [image001.png](#)

Dear Professor Walker,

The ASC Curriculum Committee has reviewed your proposal for a new freshman seminar, "China-America: How Culture Matters."

I am happy to report that the proposal was approved with two recommendations:

- Grading scale will need to be made explicit if the seminar is letter-graded. (The committee infers it is.)
- Finalized syllabus will need to include statement on academic misconduct and the statement about disability services (recommended 16 pt font) as found here <http://ascas.osu.edu/curriculum/asc-syllabus-elements>

In other words:

- "It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>."
- "Students with disabilities that have been certified by the Office for Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office for Disability Services is located in 150 Pomerene Hall, 1760 Neil Avenue; telephone 292-3307, TDD 292-0901; <http://www.ods.ohio-state.edu/>."

Should you have any questions about the feedback, please feel free to contact Meg Daly, faculty Chair of the ASC Curriculum Committee (cc'd here), or me.

I am also cc'ing Todd Bitters and Dawn Nolen, who both administer the Freshman Seminar program. One of them will be in touch with you for the practical arrangements related to teaching the course.

Congratulations on your new freshman seminar.

Best wishes,
Bernadette

Bernadette Vankeerbergen, Ph.D.

Program Director, Curriculum and Assessment

College of Arts and Sciences

154D Denney Hall, 164 Annie & John Glenn Ave.

Columbus, OH 43210

Phone: 614-688-5679 / Fax: 614-292-6303

<http://ascas.osu.edu>